

# Sure Start Children's Centre Coordinator newsletter

## Issue 2 February 2008

### Welcome to Issue 2 of the Children's Centre newsletter.

The next two months sees a very busy time for Children's Centre Development Officers as they work hard to meet the target of 46 designated Children's Centres in Surrey. To celebrate this you are all invited to a Celebration Event in July (see Dates for your diary).

In this edition of the newsletter we have articles from children's centres across the county about projects which they have successfully delivered and enjoyed. As new Coordinators and Managers are being recruited all the time, some pieces of information may be repeated and updated to ensure everyone keeps up to date. However, we do want this newsletter to be useful and relevant. If you are inspired by other children's centres to tell us about an activity you have successfully delivered or you have found a really useful website for example, please share it with us. Email any articles you may like to submit to: [sarah.clarke@surreycc.gov.uk](mailto:sarah.clarke@surreycc.gov.uk) and subject to normal editing rules, they will be published in the next available edition of the Newsletter.

In Issue 3 we hope to have lots of good news stories from the North East area. Yvette Stanley (Senior Children's Centre Development Officer) and Lynn Hargreaves (Childcare Specialist Officer) are working hard not only to designate Children's Centres but also to appoint and induct Coordinators in this area.

### What's in this issue?

Page 1	Introduction from the Editor	
Page 2	Children's Centre Development Team Rural Strategy	
Page 3 - 5	Reaching our target – an update on children's centres in Surrey	
Page 5	The role of the Qualified Teacher	
Page 6	Evaluating and monitoring activities Health Services Outreach Workers	
Page 7-8	What's going on in your area?	Boxgrove; Horley Community Children's Centre Kestrels Children's Centre; Guildford Children's Centre
Page 9	Dates for your diary	

## Children's Centre Development Team:

<b>Name</b>	<b>Role</b>	<b>Area</b>
Lesley Hunt	Children's Centre and Extended Services Manager	Surrey wide
Tracey Stokes	Children's Centre Development Officer	North West Surrey
Sue Turton	Children's Centre Development Officer	South East Surrey
Vicky Adam (returning from maternity leave w/b 3 March)	Children's Centre Development Officer	South West Surrey (Waverley)
Sarah Clarke	Children's Centre Development Officer	South West Surrey (Guildford)
Yvette Stanley	Children's Centre Development Officer	North East Surrey
Georgette Watson	Childcare Specialist Officer (CSO)	North West Surrey
Bridget Stokes	Childcare Specialist Officer	South East Surrey
Michelle Seaton	Childcare Specialist Officer	South West Surrey
Toni Bridger	Childcare Specialist Officer	South West Surrey
Lynn Hargreaves	Childcare Specialist Officer	North East Surrey

From the beginning of March the team will be complete. You will meet the Development Officers at Coordinator Network Meetings and maybe some of the Childcare Specialist Officers as well. With a total of 77 Children's Centres it will be difficult for all of us to get to know all of you, but please introduce yourselves when we do meet.

## Rural strategy

You will probably realise that Surrey is quite a rural county sometimes that makes it difficult for those living in these areas to access services. Therefore to address this situation we are putting together a Rural Children's Centre Strategy, this involves the commissioning of two buses to provide additional support to these areas. Sarah Clarke has the lead responsibility for this part of the project.

16 areas have been identified as rural and will receive the services of the bus probably one session a fortnight. The bus is to support existing activities for children's and families already using village halls, community centres and other local venues.

In the South East the areas are:

- 3 Merstham, Nutfield and Bletchingley
- 33 Burstow, Lingfield and Dormansland
- 34 Hurst Green and Oxted

39 Leigh and Charlwood

46 Warlingham

72 Leith Hill, Westcott and Okewood

77 Brockham, Betchworth and Walton on the Hill

Areas in the South West are:

- 6 Godalming Central
- 41 Tillingbourne (Chilworth)
- 42 Pilgrims and Tongham
- 43 Worplesdon

49 Cranleigh

55 Frensham and Elstead

59 Chiddingfold and Dunsfold

62 Clandon and Horsley

64 Haslemere and Hindhead

## So, what does a children's centre in a rural area look like?

Children's centres in rural areas will have a part time coordinator based at a central site. Their role will be to support existing provision for parents and children and develop additional services where there is an identified gap in provision. In addition, two adapted DAF 11 tonne, 5 metre long vehicles with a Stay and Play area and a small consultation room for one to one work, will visit on a fortnightly timetable.

Each bus will have a designated driver who will travel to the sites and meet up with the local Coordinator and other agencies who may be meeting with parents that session. The Coordinator will be responsible for providing local information to parents. It will be the Driver

who has responsibility for the day-to-day maintenance and cleaning of the bus.

It is anticipated that the buses will be delivered in July, ready for launch at the Celebration event. Once drivers have been fully trained, a timetable will be drawn up following consultation with local families and the buses will be ready for action.

**What can you do to help us?** If you are a Coordinator or you have personal knowledge of a rural area and can suggest suitable places for the bus to park, please let Sarah know. Knowledge of local activities would also be useful as there is no point in clashing with the only Toddler Group in the village.

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## Reaching our target

Loseley Fields Sure Start Children's Centre's logo is two small children reaching for a star. That is exactly what the Children's Centre Development team are on target for. At the end of March this year, our target of 46 Phase 2 children's centres will have been met. This is an amazing achievement. Our Christmas presentation to the full service team was based on the story of The Bear Hunt where Children's Centre Development Officers travelled through long grass, waded through mud and canoed flowing rivers to achieve this goal.

Below is an updated list of all the Phase 1 and 2 children's centres. It was originally intended that the Phase 3 consultation to identify potential venues and service providers would begin in spring 2008. However, due to the size and complexity of the children's centre capital programme, some Phase 2 centres will not be completed by March 2008. Therefore in order to meet the target of 46 Phase 2 centres, 18 Phase 3 centres will be designated early.

1	Ewell Court & Ruxley	Riverview C of E Primary School. School managed build project with DHP. Project completion beyond March 08.
2	Guildford Westborough	Guildford Grove Primary School. Project completion September 08. Building work is underway and a Children's Centre Manager has been appointed.
3	Merstham, Bletchingley & Nutfield	Furzefield Primary Community School. Awaiting Planning Permission.
4	Goldsworth Park	Sythwood Primary School. Sythwood is already able to offer childcare and has therefore been designated in January 08
5	Farnham Hale	Hale School agreed design and scope of project. Project completion beyond March 08. Hale Bungalow project operating family support services. Planning permission agreed subject to survey.

6	Godalming Central	The Wharf Nursery School. Developer to submit planning on key site. Project delayed beyond 2008.
7	Ewell	Epsom Primary are having a building project therefore designation will be beyond March 08.
8	Walton North	Building project. Designation beyond March 08
9	Ashford	Clarendon Primary School in partnership with private nursery provider Link-up Kids. Designated in December 07.
10	Stanwell	Stanwell Sure Start Children's Centre on Town Farm School – designated Phase 2 centre. Partnership model led by Surrey Care Trust. Temporary arrangement in place to use Ashford Hospital modular building until Stanwell Health and community centre project completed. Coordinator Kathy Pellatt.
11	Redhill	Welcare in East Surrey Children's Centre – designated in June 07 as a Phase 2 centre. Coordinator Julie Mitchell is in post and planning permission has been submitted for a new build.
12	Guildford Stoke	Guildford Children's Centre – designated Phase 1 centre. Head of Centre Elaine McCrimmon.
13	Sunbury North	Spelthorne Infant School and Kenyngton Manor. Provision to be provided in both schools. Planned on site Nov. Completion by Feb 08.
14	Ash	Building is well underway at Ash Grange Primary School. A Children's Centre Leader has been appointed and designation is expected in Sept 08.
15	Frimley	School place planning review completed. Options with local schools to be taken forward. On track for designation in March 08.
16	Leatherhead	Trinity Children's Centre – designated Phase 1 centre, Head of centre Hazel Davies
17	Godalming, Binscombe & Shalford	Loseley Fields Primary School. Officially launched by Michael More Molyneux from Loseley House on 23 <sup>rd</sup> January 08. Children's Centre Manager Jim Carson
18	Walton Ambleside	Burhill Infant and Chandlers Field Primary Schools as split site model. Both schools to offer children's centre provision and cover additional Phase 3 areas. Designated January 08.
19	Maybury & Sheerwater	Woking Children's Centre – Caring Daycare. Designated Phase 1 centre. Coordinator Sandra Scott.
20	Horley	Horley Community Sure Start Children's Centre. Designated Phase 2 centre at Meath Green Primary School. Bernadine Philpott Coordinator.
21	Mayford & Send	Mayford & Send Children's Centre - designated Phase 2 centre. Woking Children's Centre – Caring Daycare are extending their reach to this area and work with local schools and providers to deliver children's centre services.
22	Camberley	Pine Ridge School – planned designation March 08
23	Dorking	Dorking Nursery School & Children's Centre. Designated Phase 2 centre.
24	Addlestone & New Haw	Sayes Court – new build and designation beyond March 08
25	Lightwater & Bagshot	Bagshot Infant School – school managed build project. Planned designation February 08.
26	Virginia Water & Englefield Green	The Haven at Englefield Green Sure Start Children's Centre – designated Phase 2 centre. Coordinator Jane Perry.
27	Farnham Central	Potters Gate Primary School. Designated Phase 2 Centre with Coordinator Mary Doody.

28	Staines South	Planned designation in March 08 at Buckland School
29	Chertsey & Thorpe	Chertsey Sure Start Children's Centre at Chertsey Nursery School. Designated Phase 2 centre.
30	Weybridge	Cleves Junior School. Steering group of local schools and providers to lead the direction of the centre across linked sites in the area. Planned designation January 08.
31	Preston	Epsom Downs Primary School and Sure Start Children's Centre – designated Phase 1 centre.
32	Egham	The Haven Sure Start Children's Centre at Egham – designated Phase 2 centre. Coordinator Jane Perry.
33	Burstow, Lingfield & Dormansland	St Piers Sure Start Children's Centre – designated Phase 2 centre. Karen Pallott coordinator.
34	Oxted	Hurst Green School. Designated in December 2007
35	Cobham	Cobham Sure Start Children's Centre – designated Phase 2 centre .
36	Sunbury South	Site not yet identified.
37	Epsom	Investigating alternative option at St Martin's C of E Infant School.
38	Pyrford & Byfleet	Pyrford C of E Primary School. Designated November 07.
39	Leigh & Charlwood	Dovers Green School designated in January 08.
40	Caterham	Hillcroft Primary School. designated Phase 2 centre coordinator Lydia Parker.
41	Guildford Tillingbourne	Chilworth Infant School & Sure Start Children's Centre – designated Phase 2 centre. Maria Penfold appointed as Centre Coordinator in January 08.
42	Pilgrims & Tongham	St Paul's Primary School Sure Start Children's Centre – designated Phase 2 centre. Coordinator Sian Bath.
43	Worplesdon	St Paul's Sure Start Children's Centre at Worplesdon designated in November 07
44	Knaphill	St John's Primary School & Sure Start Children's Centre. Designated Phase 2 Centre. Coordinator Chris Watson.
45	West End & Chobham	Chobham Community Centre & Chobham St Lawrence C of E Primary School. Designation expected January 08.
46	Woldingham & Tatsfield	Kestrels Sure Start Children's Centre – designated Phase 2 centre. Coordinator Linda Smith.
47	Burpham & Merrow	Boxgrove Sure Start Children's Centre – designated Phase 2 centre. Coordinator Liz Drain
48	Meadvale & Earlswood	Earlswood Sure Start Children's Centre – designated Phase 2 centre. Coordinator Sharon Bondonno
49	Cranleigh	Christopher Robin Day Nursery. Moving towards designation. All plans in place for an extension.
50	Horsell & Ottershaw	Horsell Village School. Designated Phase 2 Centre.

### **The role of the Qualified Teacher (QTS)**

Funds are available to support a part time Qualified Teacher in all centres offering Integrated Care and Education. This is to ensure a high quality level of education for the

children attending and Day Care in the Stay and Play sessions. A workshop to look at the role of the QTS has taken place with children's centre offering Integrated Childcare and Education.

## Evaluating and monitoring activities

All the activities and services that the children's centres deliver have to be monitored and evaluated to ensure the project is being delivered according to plan and is successful. To enable the Children's Centre Development Team to do this, they will be drawing up an action plan with you, which will then feed into a Self Evaluation Form (SEF) and



be discussed in an annual conversation. The Phase 1 Centres are currently taking part in a pilot project working through the SEF and evaluating the process over the next few months. Once the pilot is complete it is envisaged that all Centres will complete a SEF annually.

The SEF should be viewed as a positive opportunity to sit back and evaluate all the good work that has taken place over the previous year and look at how it can be made even better in following years.

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## Health services

Each children's centre is expected to work with the local Health Visitor and Midwife to deliver services within the children's centre area. In full core and many of the graduated models this may well mean that Parentcraft classes and clinics will be run from the centres. Therefore, it is necessary to work with the health workers in order to share appropriate information.

In order to develop these relationships, a meeting between the Development Officers and the Children's Service Managers 0-19 team (who are responsible for Health Visitors) and the Midwifery Matron, Community Services and Outpatients (with responsibility for Midwives) has been set up for the end of March.

There is also a session for the local Midwives, Health Visitors and Coordinators to explore how both parties can work together for the benefit of local families. This will take place in the South West on 26 February at Loseley Fields Children's Centre (see diary). Other areas will have similar meetings in due course, but if you are a Coordinator who is experiencing difficulties in this area, please contact your Development Officer who can pass your concerns onto the Managers meeting.

You may like to look at the Department of Health website and read the document, Delivering Health Services through Sure Start Children's Centres.

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## Outreach Workers

By 2009 there will be additional funding for at least a part time Outreach Worker in children's centres to work alongside the Coordinator or Manager. To date the job descriptions and pay scale grading have not been agreed, but a

working party is meeting to look at them shortly. If you have any ideas or experience of similar roles, please let us know so we can feed into work taking place.

## **What's going on in your area?**

A few stories from children's centres around the county. We want to share good practice, so if any of these stories spark ideas for you, please feel free to contact the centre and talk to the coordinator.

### **Boxgrove Sure Start Children's Centre**

"We had a successful one off ROAR reading workshop for parents and childminders to promote reading with children" reports Liz Drain the Children's Centre Coordinator. In April the centre is trying out it's first Family Learning Programme on Healthy Living and Art & Craft, which sounds like lots of fun.

There is more fun training available to parents. The Parenting Puzzle group is now up and running after a shaky start. The plan is to run the Parenting Puzzle course on a regular basis but to vary the day and time to encourage as many parents as possible to attend over a period.

Boxgrove has also recently taken on Area 62; Clandon and Horsley, extending the geographical area and bringing about lots of new challenges. However, this does mean that the Childminding support group has been able to relocate to Cherry Trees which is a wonderful venue in Area 62.

### **Kestrels Sure Start Children's Centre**

Kestrels have been busy re-launching their Dad's, Lad's and Daughter's Club. In November 2007, the children were invited to bring their "Superhero Dad" in to play at the Club. Nine Dads and 13 children came along.

"Our Coordinator, Steve arranged lots of outside activities at the beginning of the morning to break the ice and then we sat and had lunch together. It was interesting to see people who had never met getting into conversations about their children especially as the dads who came were of a fairly wide age range and therefore

had different experiences to share. After lunch, Steve took the dads off for a chat whilst we kept the children occupied. Then we played a game together of: "Play your cards right". Only Steve had a trick up his sleeve and each time someone guessed the correct card they had to answer a question about each other like "what's the first thing your dad does when he comes in from outside?" or "what is your child's favourite TV programme?" This method of encouraging conversation worked well and soon everyone was laughing together. At the end of the session Steve raised a point on behalf of a dad about how difficult it is to find somewhere to take his son when there are only the two of them. One of the other dads suggested that we go out as a group.

So, on a cold Saturday morning in December we all went to Tulley's Farm on the trail of Father Christmas. One of the dads even brought *his* dad so we had three generations of the same family in tow. We had a brilliant time, riding on the sleigh through the field and singing with the chickens. It even snowed while we waited for Father Christmas to tell us a story.

On the way home we got out our hidden bags of musical instruments and song sheets and had a good old sing song (although Mark said he wouldn't come anymore if I insisted on singing every week!).

Last week we had our first session of the year and one of the dad's brought his neighbour who is new to the area.

We have one further session before our funding runs out and then we will have to look at how to further subsidise the facility because no one wants it to fold now that dads and children are bringing their friends.

Setting up the Dads Club hasn't been the easiest facility to get off the ground but it is certainly one of the most rewarding and we would say well worth the struggle."

## Horley Community Sure Start Children's Centre

Horley Community has recently appointed a Family Liaison Coordinator – Deborah Dansie who has fitted well into the team and is fast learning the ropes. Deborah's main task is to build relationships with families and encourage their uptake of services. She will also be working in Area 66, a Phase 3 Area which the Horley Community are covering.

Activities are proving popular, especially the new "Little Steps", an exciting dance class for children and their parents/carers.

And Happy First Birthday to the Baby Café, which between 15 and 20 mums and their babies visit each week!



There are lots of plans for Childminders who recently met for the first time. These include establishing a Toy Library and regular meetings at the Bungalow

## Guildford Sure Start Children's Centre, outreach and Starbucks.

The Family Support Team, from the Guildford Children's Centre, worked in partnership with Starbucks' Coffee Shop at Burpham. As part of our Outreach Service we are endeavouring to reach as many families as we can around this centre.

### How did we go about it?

We chatted and built a relationship with the team at Starbucks, (one of us is a regular attendee, so they knew one face well!!). They then put us in touch with the area manager, who was very helpful and accommodating.

A mutually agreed date was set. We had an agreement for Starbucks to set aside an area for us, display a poster four weeks in advance and provide coffee/tea and muffins. We went round

local clinics, notice boards, libraries and put up smaller versions of our poster. We informed the Health Visitors.

The 29 November dawned. Armed with our display board and loads of literature we arrived at 8am. The staff were very helpful with setting up the space, moving the tables, putting coffee and tea ready. Plates of muffins and chocolate chip cookies arrived.

We stood just outside the Coffee house and chatted to families with young children as they arrived, pointing them in the direction of our display and the refreshments.

Sarah Clarke, Senior Children's Centre Development Officer, arrived to support us and chat to the families as well. We had a very positive response and talked to 40 families in that one session. Lots of people said that they had not known about us and would now use the Centres. We are now looking at how many have followed up by reception asking how they heard about us. A steady trickle from that session has accessed the centre. We will continue with this successful strategy in to other areas of our community. Watch out for us at Tesco's!



## Dates for your diary

Date	Event	Venue	Time
<b>March</b>			
18	Co-ordinators and Managers Network Meeting	Park House, Leatherhead	9.30am to 1pm inc lunch
19	SW Health Workshop	Loseley Fields, Godalming	10am to 12 noon
26/27	Community Consultation Training	St George's Centre, Ashted	9.30am to 4pm inc lunch
<b>April</b>			
7	Copy deadline for Issue 3 of the newsletter		
30	SE Health Workshop	To be confirmed	10am to 12 noon
<b>May</b>			
19	South East and North East Childminding Seminar	Park House, Leatherhead	
<b>June</b>			
25	South and North West Area Childminding Seminar	Loseley Fields, Godalming	9.30am to 1pm inc lunch
<b>July</b>			
10	Children's Centre Celebration Conference	Epsom Downs Racecourse	9.30am to 2.30pm inc lunch
16	Co-ordinators and Managers Network Meeting including reports on Sufficiency Assessment of childcare	St George's Centre, Ashted	9.30am to 1pm inc lunch

And finally .....

We hope you have enjoyed this issue of the Sure Start Children's Centre Newsletter; we do appreciate your comments and contributions. Please ensure any copy for the next issue is with Sarah Clarke ([sarah.clarke@surreycc.gov.uk](mailto:sarah.clarke@surreycc.gov.uk)) by Monday 7 April to enable the team to produce the next issue ready for the beginning of May.

# Training bulletin – February 2008

## Issue 2 February 2008

Welcome to the second training bulletin for Surrey children's centre coordinators. We have been busy developing a programme of support for children's centres and have made significant progress to enable children's centre staff to access both the current training programme and a range of additional training courses.

### **Integrated Education and Childcare in children's centres**

The Early Years and Childcare (EYCS) training directory is available to all children's centres and will be given to coordinators on designation. Further mail shots will be sent termly with dates and venues for courses. EYCS courses are either free or require a £10 booking fee.

Children's centre staff wishing to attend training will need to ensure they have completed a PPP (personal practitioner profile) before being able to attend training. This can be obtained from either your Early Education Childcare Officer or Children's Centre Development Officer. The training directory covers the subjects of

- Leadership,
- Health and safety,
- Food hygiene,
- EYCFS,
- Safeguarding,
- Inclusion
- Business support
- And more

### **Supply cover**

This is payable for children's centre childcare staff attending EYCS training at £8.50 per hour, for 1 person per workshop. Up to a maximum of 36 hours per term. Supply cover is not available to cover posts that are not essential to the maintaining of childcare ratios, e.g. Children's Centre Coordinator.

### **Bursaries**

Four childcare bursaries are available from April 2008 to children's centres, to undertake QCA framework approved training. See the training directory for more information; this is two more than currently available to those in the private, voluntary and independent sector and is to recognise the additional requirement of children's centres to have all staff qualified to level 3 or above.

- Bursaries are also available for First Aid and Health & Safety training.
- Safeguarding Children training is free for children's centres that are non-profit making.

Bursaries should be applied for as outlined in the EYCS Training Directory. On application you will need to state you are a children's centres to receive the additional allocation.

### **Introductory Course for Integrated Centre Leadership; ICICL** (Details attached)

A £300 bursary is available from April 08 for any children's centre coordinator who wishes to undertake the accredited ICICL (the additional cost of this course should not be funded through the children's centre revenue budget).

### **Core Training for Coordinators provided by The Surrey Early Years and Childcare Service**

This training is provided by EYCS free to Surrey Children's Centres.

- **Coordinators network meeting:** 18 March 9.30am – 1pm with lunch @ Park House, Leatherhead. Speakers include 'Wishes Project'. Please contact: ashley.gill@surreycc.gov.uk
- **Toy Library's – How to set up a successful toy library:** 16 May 9.30am – 3.30pm, venue TBC.
- **Working with Health teams** workshops for coordinators and health professional to share good practice and agree working practices.  
**East Surrey:** Reigate & Banstead and Tandridge 30 April 10am-12noon, venue TBC  
**Central:** Surrey Mole valley, Epsom and Ewell and West Elmbridge TBC  
**SW:** Guildford, Waverley and Surrey Heath 26 February from 10am-12noon at Loseley Field Children's Centre.  
**NW:** Runnymede, Woking, Spelthorne and East Elmbridge 6 March 10am-12noon The Wheatsheaf, Virginia Water .
- **Community Consultation and Engagement Training** 'An opportunity to explore the community development principles and skills needed to identify and actively engage your community in the development of your Children's Centre'. two day training for children's centre coordinators the 26 –27 March, St Georges, Ashtead.

- **Marketing- Methods and Messages.** This workshop will be a practical session which will explore some of the methods and messages that can be employed in the marketing of day care services. Dates and venues TBC.
- **HR, Finance and Legal workshops.** Practical advice to Headteachers and Admin Officers. Dates and venues TBC.

**Parenting Programmes and Training.** Below are selections of training providers offering a range of parenting programmes, which meet the Sure Start guidelines (some of these courses incur a charge)

- **National Academy for Parenting Practitioners** free courses during March tel: 020 75226970 or visit: events@4children.org.uk for more details
- **PEAL** Parents Early years And Learning. PEAL is in receipt of funding through the Workforce Development strand of the DCFS's Early Learning Partnerships programme to provide free training to childrens centres until April 2008. Find out more information at: [www.peal.org.uk](http://www.peal.org.uk).
- **Family Links** run parent group leader training, a 4-day course. For further information contact Julie Kenwood tel: 01483 225596 or email: kenwood@surreyfamilylinks.prg.uk.
- **PIPPIN (Parents In Partnership - Parent Infant Network)** is a National Charity whose aim is to maintain and improve the emotional health of families in the period surrounding the birth of a new baby. PIPPIN trained facilitators can run parenting classes. More information at: [www.pippin.org.uk](http://www.pippin.org.uk)

- **PEEP** (Peers Early Education Partnership) provides training and support for practitioners working with families. PEEP offers ideas and activities to support children's learning in everyday situations, for use at home and in a group setting. More information at: [www.peep.org.uk](http://www.peep.org.uk). Leatherhead Trinity staff are undertaking PEEP training they have a limited number of places available to other children's centres.
- **Fathers Direct** offer tailored courses to help meet Sure Start outcomes for reaching fathers [www.fathersdirect.com](http://www.fathersdirect.com)
- **Surrey Parenting Education and Support** Provide information on a range of training for working with parents: [www.surreycafis.org.uk/surreyparenting](http://www.surreycafis.org.uk/surreyparenting)

## Management training

**National Professional Qualification in Integrated Centre Leadership.** It is anticipated over time, that heads of full core integrated children's centres will need to hold this level of qualification. The NPQICL is currently available free until April 2008, for leaders of centres delivering integrated services. Visit: [www.ncsl.org.uk/npqicl](http://www.ncsl.org.uk/npqicl) for more information

## Other useful training providers

**Surrey Community Action** offer a range of courses to support the development of community focused services, their directory is available online at: [www.surreyca.org.uk](http://www.surreyca.org.uk)

**VTFourS** offer a wide range of services to children's centres on maintained.

Please note some training organisations may have fees attached. A training budget should be allocated from your children's centre revenue funding to cover these costs.